



GUIDELINES FOR APPLICANTS

CALL FOR PROPOSALS FOR THE ADJUDICATION OF CAR INSURANCE SERVICES FOR THE PERMANENT MISSION OF ITALY TO THE UNITED NATIONS

As the 1978 Diplomatic Relations Act and the Foreign Missions Act require that all Motor Vehicles owned and operated in a U.S. Jurisdiction by a member of the Foreign Mission Community carry liability insurance coverage at all times, and It is the responsibility of all Foreign Missions to provide OFM with written proof of continuous insurance coverage, the Permanent Mission of Italy to the United Nations issues a call for proposals to provide car insurance services.

Vehicles

The insurance policies shall cover the following diplomatic vehicles:

- 2007 Lincoln Town Car (92.000 km)
- 2011 Chevrolet Suburban (94.000 km)
- 2019 Maserati Quattroporte (10.000 km)

Duration

One-year contract, approximately from April 2023 until April 2024.

Recipients

This call for proposals is intended to licensed New York insurers.

Insurance coverage - Department of State's mandatory minimum limits

The minimum acceptable limits to liability coverage are as follows:

1. \$300,000 combined single limit (CSL)
2. Split limits of \$100,000 personal injury per person, \$300,000 personal injury per accident and \$100,000 property damage per accident

Improvement proposals will be considered.

Purpose

This call for proposals is aimed to start a constructive dialogue with interested companies. At this stage, proposals are not binding. Applicants do not qualify for preferred placement position in the adjudication process.

Requirements

As a guarantee of sound business practices, companies must include in the proposal the following information:

- business license and permits

- company profile
- copy of the profit and loss account and the balance sheet for up to the last three financial years

Submission of the Proposal

The proposal with the attached “form” must be submitted by email no later than November 11th, 2022, to the address admin.italyun@esteri.it (subject: “*CALL FOR PROPOSALS FOR CAR INSURANCE SERVICES*”).