



GUIDELINES FOR APPLICANTS

CALL FOR PROPOSALS FOR THE ADJUDICATION OF PREVENTION AND PROTECTION SERVICES FOR THE PERMANENT MISSION OF ITALY TO THE UNITED NATIONS

The Italian Legislative Decree no. 81/2008 (health and safety in the workplace), has unified a series of laws on health and safety in the workplace, stating the obligations that fall under the direct responsibility of the employer, with the aim of preventing accidents and occupational diseases. An adequate health and safety management at work allows compliance with the requirements of the legislation, the improvement of working conditions and the optimization of the company's production processes.

According to the Italian Legislative Decree no. 81/2008, the Permanent Mission of Italy to the United Nations issues a call for proposals by licensed professionals to provide prevention and protection services as:

- a) "Head of the Prevention and Protection Service" (aka RSPP)
- b) "Competent Doctor" (aka MC)

Location

Services to be provided in the following property:

- The Permanent Mission of Italy (885 Second Avenue, One Dag Hammarskjold Plaza, 49th floor, New York, NY 10017) – COMMERCIAL PROPERTY

The Permanent Mission has approximately 50 employees and a surface of 22,985 sq/ft (distributed on the 48th and the 49th floors).

Date and Time

As set forth in the Italian Legislative Decree no. 81/2008.

- RSPP → At least one on-site visit per year. Extra on-site visits upon request.
- MC → Whenever health surveillance is needed, workers must undergo a medical examination, generally at least once a year.

Specification of manpower

- One licensed and fully insured consultant (i.e. architect, safety engineer, civil engineer, industrial engineer, etc.) as RSPP (educational qualification not lower than secondary school diploma);
- One licensed and fully insured physician as Competent Doctor.

Duration

Two-year contract (2023-2024).

Recipients

This call for proposals is intended to licensed professionals that have the technical expertise to enter such agreement.

Duties and Activities

a) RSPP

It is one of the main players in corporate security, of which Legislative Decree no. 81/2008 gives the following definition: "*person in possession of the skills and professional requirements referred to in Article 32 designated by the employer, to whom he responds, to coordinate the risk prevention and protection service*".

The main task of the RSPP is to manage the Prevention and Protection Service (SPP), or to work in the elaboration, application and management of preventive and protective measures. This often leads him to cooperate with various other subjects, such as the Employer, the RLS and the Competent Doctor, also in the Risk Assessment Document (DVR) development.

The tasks of the RSPP are defined by Article 33 of Legislative Decree no. 81/2008:

- identify and evaluate risk factors;
- identify the suitable safety measures for the workplace according to the legislation;
- elaborate and check the application of the protective and preventive measures pursuant to art. 28 (Risk assessment);
- participate in the updating of the DVR;
- develop safety procedures for all company activities;
- propose training and information programs and courses for workers;
- participate in consultations on health and safety protection;
- attend the periodic meeting defined by Article 35;
- inform workers of company risks in accordance with the provisions of Article 36.

For more details, please refer to Articles 31-35 of Legislative Decree no. 81/2008.

b) Competent Doctor

Occupational medicine is that section of medicine that deals with the prevention, diagnosis and treatment of occupational diseases through recurrent medical exams. Such medical examination serves to evaluate the physical fitness conditions of the worker with respect to the tasks carried out within the Permanent Mission.

The MC is specialized in occupational medicine and has particular expertise in identifying the symptoms caused by the exposure of the worker to: dangerous chemical agents, carcinogens, physical agents, noise, optical radiation, vibrations, microclimate, manual handling of loads, biological agents, bacteria, viruses, parasites, incongruous postures, work-related stress, repetitive movements, night work, video terminals, alcohol and drugs, etc.

Article 41 of Legislative Decree no. 81/2008 details the activities for which health surveillance is mandatory. The health surveillance can also be provided where the worker makes a request for it and the MC deems it needed according to work-related risks.

For more details, please refer to Articles 38-42 of Legislative Decree no. 81/2008.

Insurance

Professional liability insurance is required.

Purpose

This call for proposals is aimed to start a constructive dialogue with interested professionals. At this stage, proposals are not binding. Applicants do not qualify for preferred placement position in the adjudication process.

Requirements

As a guarantee of sound business practices, professionals must include in the proposal the following information:

- CV
- Professional liability insurance
- Professional license
- Letters of references

Submission of the Proposal

The proposal with the attached "form" must be submitted by email no later than November 25th, 2022, to the address admin.italyun@esteri.it (subject: "*CALL FOR PROPOSALS FOR PREVENTION AND PROTECTION SERVICES*").