



GUIDELINES FOR APPLICANTS

CALL FOR PROPOSAL: SUPPLY OF FOUR WIRELESS MICROPHONES TO BE INSTALLED IN THE MEETING ROOM OF PERMANENT MISSION OF ITALY TO THE UNITED NATIONS

The Permanent Mission of Italy to the United Nations is issuing a call for proposals for the supply of additional four wireless microphones to be installed in the Meeting Room.

Purpose

We are soliciting proposals to purchase, with installation and configuration (included software reconfiguration) of four (4) additional table wireless microphones that should be connected to the actual audio system of the meeting room.

Proposal Requirements

The proposed hardware items will consist of numbers four (4) table wireless microphones type Gooseneck that should be placed on the table of the meeting room at distance of 20"-24" from the speaker with optimal audio result. The vendor shall provide all equipment installed and properly configured, including any wire management, cables, miscellaneous parts, and labor for a complete and operational system. Full technical details will be disclosed to interested companies only.

Warranty and Support

The proposed solution should include a warranty support for at list one year

Current Technical Environment

The Technical specifications for the existing audio installed infrastructure will be disclosed to interested companies only.

Location

- The Permanent Mission of Italy (885 Second Avenue, One Dag Hammarskjold Plaza, 49th floor, New York, NY 10017)

Recipients

This call for proposals is intended to suppliers that have the technical expertise and the financial and human resources to enter such agreement.

Insurance

General liability coverage and property coverage are required.

Purpose

This call for proposals is aimed to start a constructive dialogue with interested companies. At this stage, proposals are not binding. Applicants do not qualify for preferred placement position in the adjudication process.

Requirements

As a guarantee of sound business practices, companies must include in the proposal the following information:

- Business license and permits
- Company profile
- Copy of the profit and loss account and the balance sheet for up to the last three financial years
- Letters of references

The proposal shall also indicate:

- Warranty included for the equipment

Submission of the Proposal

The proposal with the attached "form" must be submitted by email no later than July 7th, 2023, to the address admin.italyun@esteri.it (subject: "*CALL FOR PROPOSALS FOR FOUR WIRELESS MICROPHONES TYPE GOOSENECK*").