



Permanent Mission of Italy
UN - New York

GUIDELINES FOR APPLICANTS

EXPRESSION OF INTEREST FOR THE ADJUDICATION OF GENERAL ELECTRIC REPAIR AND MAINTENANCE SERVICES FOR THE PERMANENT MISSION OF ITALY TO THE UNITED NATIONS

The Permanent Mission of Italy to the United Nations (hereinafter the “Mission”) issues a call for expressions of interest to provide general electric repair work and maintenance services.

Location

- a) Mansion (15 East 90th Street, New York, NY) – RESIDENTIAL
- b) Apartment (970 Park Ave., Apt. 3N, New York, NY) – RESIDENTIAL (COOP BUILDING)
- c) Townhouse (16 East 76th Street, New York, NY) – UNOCCUPIED
- d) Offices (885 Second Ave., One Dag Hammarskjold Plaza, New York, NY) – COMMERCIAL (48th and 49th floors)

Date and Time

Monday-Friday regular service.
24/7 emergency service.

Specification of manpower

Licensed, skilled, knowledgeable, trustworthy, and fully insured companies specialized in general electric repair and maintenance services.

Duration

Two-year contract (2026-2027).

Recipients

This call is addressed to full-service general electric repair and maintenance companies that meet the requirements described above and who have the authorizations, qualifications, expertise, and resources to enter into such an agreement.

Duties and Activities

Including but not limited to:

- Repair and replace defective outlets, switches, and light fixtures
- Lighting installation
- Power distribution
- Trouble shoot

- Restore power
- Repair and upgrade electrical panels
- Install, upgrade or repair ceiling fans
- Repair wiring for lighting fixtures
- Repair all forms of indoor and outdoor lighting, CCTV & security alarms
- Inspect and repair fire/smoke alarms
- Repair audio, visual and media systems, computer networking WiFi points
- Rewiring projects
- AOB

Insurance

COI is mandatory.

Purpose

This call is aimed to start a constructive dialogue with interested companies. At this stage, expressions of interest are not binding. Applicants do not qualify for preferred placement position in the adjudication process.

Requirements

As a guarantee of sound business practices, companies must include in the expression of interest the following information:

- Business license and permits
- Company profile
- Letters of references

The proposal shall also indicate:

- Hourly labor rate for regular, extra and emergency hours
- Response time for each of the above
- Travel time
- Warranty for labor

Upon request, the Permanent Mission of Italy can provide additional information on the properties and schedule on-site visits (free of charge).

Submission of the Expression of Interest

The expression of interest must be submitted **by email** no later than October 31st, 2025, to the address admin.italyun@esteri.it (subject: *"EXPRESSION OF INTEREST FOR ELECTRIC REPAIRS AND MAINTENANCE"*).

New York,