Permanent Mission of Italy
UN - New York

# GUIDELINES FOR APPLICANTS

# EXPRESSION OF INTEREST FOR FINE ART INTERNATIONAL TRANSPORTATION SERVICES FOR SIX (6) MARBLE WORKS OF ART FROM NEW YORK (USA) TO ROME (ITALY)

## 1. Introduction and Purpose

The Permanent Mission of Italy to the United Nations (hereinafter the "Mission") invites qualified, experienced, and reputable companies specializing in fine art logistics, international transportation, and the handling of valuable works of art to express their interest in providing repatriation services for six (6) marble works of art from New York, United States of America, to the National Roman Museum in Rome, Italy.

The purpose of this notice is to identify qualified service providers with demonstrated expertise in the professional handling, packing, crating, transportation, and delivery of valuable marble artworks, ensuring their safe and secure transfer to their final destination in Italy.

Interested parties should demonstrate the technical expertise, professional qualifications, and operational capacity necessary to ensure the secure transportation and appropriate insurance coverage of the artworks.

## 2. Locations

The six (6) marble works of art are currently located at the following premises:

**a) Five (5) works of art at the Permanent Mission of Italy to the United Nations**

885 Second Avenue, One Dag Hammarskjold Plaza, 48th and 49th Floors, New York, NY 10017.

**b) One (1) work of art at the Ambassador's Residence**

15 East 90th Street, New York, NY 10128.

Applicants must be able to provide services at both locations. A Certificate of Insurance (COI) will be required for location **a)**. On-site packing is mandatory for all six (6) marble works of art.

The final delivery location in Italy is:

**Museo Nazionale Romano – Terme di Diocleziano, Via E. De Nicola 78, 00186 Rome, Italy.**

## 3. Availability

The artworks will be available for inspection, survey, collection, and other necessary preliminary activities Monday through Friday, from 9:00 a.m. to 4:00 p.m.

Existing condition reports are available upon request.

## 4. Qualifications and Personnel

Applicants must demonstrate the technical competence, relevant experience, reliability, and staffing capacity necessary to provide the requested services.

All work must be performed by appropriately qualified personnel in compliance with applicable laws, regulations, industry standards, and safety requirements.

Applicants must also maintain all insurance coverage required for the services provided.

**5. Scope of Services**

The assignment concerns the repatriation of six (6) works of art from New York to Rome, following their exhibition in the United States.

The services shall include, but not be limited to, the following activities:

- Inspection of all artworks prior to shipment.
- Preparation of detailed condition reports and photographic documentation.
- Comparison with the existing condition reports provided by the Mission.
- Documentation of any changes in condition or damage identified.
- Professional handling and packing appropriate to each artwork, including the provision of individual, museum-grade crates specifically designed to ensure the safe transportation of each marble work.
- Collection of the artworks from both locations in New York.
- All transportation and handling costs from New York to Rome.
- Management of all U.S. export and Italian re-import customs procedures, including customs brokerage, documentation, and any applicable customs duties, taxes, or fees, taking into account that the artworks were previously exported from Italy for temporary exhibition in the United States.
- Comprehensive transit insurance covering the full declared value of the artworks, including details of the coverage, applicable exclusions, and deductibles.
- All loading, unloading, handling, and associated logistical operations.
- Delivery of the artworks to the designated destination in Rome.
- Indication of the estimated timeframe from the initial inspection and collection in New York through final delivery in Rome.
- Unpacking and removal of the crates at the destination.
- Relocation and placement of the marble artworks in the designated areas within the museum premises.
- Collection and removal of all crates and packing materials.

**6. Comprehensive All-Inclusive Quotation and Cost Transparency**

Applicants must submit a comprehensive, all-inclusive quotation covering the complete repatriation service, from collection at the two locations in New York through final delivery and placement at the designated destination in Rome, including all costs, expenses, and charges associated with the assignment.

The quotation must cover the entire scope of services described in this notice and must not be limited to basic transportation costs with additional charges subsequently applied.

Any costs that cannot be included in the fixed quotation but could potentially arise as additional expenses must be clearly identified in advance, together with a detailed explanation of the specific circumstances under which they may apply.

The quotation must establish a **maximum total contract price (price cap)**, which shall not be exceeded under any circumstances.

No additional charges beyond the agreed maximum price shall be accepted.

**7. Insurance**

The required transit insurance coverage for the six (6) marble works of art shall be based on the following declared values:

- Testa Virile: €405,000
- Frammento di Nike: €203,000
- Ritratto Adriano: €338,000
- Ritratto Maschile: €338,000
- Ritratto Femminile: €338,000
- Busto Marco Aurelio: €270,000

**Total declared value: €1,892,000.**

Applicants must provide details of the proposed insurance coverage, confirming that the full declared value is covered throughout the entire handling and transportation process, from collection in New York through final delivery and placement in Rome.

**8. Contract Duration**

The anticipated contract period shall commence upon signature of the contract and remain in force until the successful completion of all services and delivery of the artworks at their final destination in Rome.

This Expression of Interest does not constitute a contract, a commitment to purchase services, or a guarantee of any minimum volume of work.

Any subsequent contractual arrangement shall be subject to the Mission's requirements and the completion of all applicable administrative procedures.

**9. Information Required from Applicants**

To enable the Mission to assess the qualifications and suitability of interested service providers, applicants shall submit the following documentation and information:

- Valid business licenses, professional licenses, certifications, and permits applicable to the services offered.
- A duly completed and signed IRS Form W-9.
- Company profile or, where applicable, individual professional résumé.

Applicants may also submit any additional information they consider relevant to demonstrating their qualifications, experience, and suitability for the assignment.

**10. Purpose and Non-Binding Nature of this Notice**

This Expression of Interest is intended solely to initiate a preliminary dialogue with qualified and interested service providers and to gather information concerning their qualifications, availability, service capabilities, and proposed pricing.

Submission of an Expression of Interest is non-binding and does not create any contractual relationship or entitlement to an award.

Participation in this preliminary process shall not confer preferential treatment or any other advantage in any subsequent procurement or contract award procedure. The Mission reserves the right to determine the appropriate procedure for any future award, request additional information, or discontinue the process without entering into a contract.

**11. Submission of Expressions of Interest**

Expressions of Interest, together with the supporting documentation specified in **Section 9**, must be submitted by email no later than **December 2, 2026**, to:

**admin.italyun@esteri.it**

The subject line must read:

**"EXPRESSION OF INTEREST FOR THE PROVISION OF REPATRIATION AND INTERNATIONAL TRANSPORTATION SERVICES FOR SIX (6) MARBLE WORKS OF ART FROM NEW YORK TO ROME"**

New York,

Head of Administration
Eugenio BOLDRINI

*Firmato Digitalmente da/Signed by:*
**EUGENIO BOLDRINI**

*In Data/On Date:*
**martedì 3 novembre 2026 10:54:19**